


CENTRAL BEDFORDSHIRE COUNCIL

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|---------------------------------------|--|---|
| Hackney / Private Hire Vehicle | |  |
| New/Renewal/Transfer | | |
| Lic. No. | | |
| Expiry date (if applicable) | | |
| Receipt No. | | |
| Receipt Date | | |
| Amount | | |

Application for Hackney Carriage / Private Hire Vehicle

Please read guidance notes before completing
 Complete in Block Capitals/Delete where appropriate

PART A – APPLICANT’S DETAILS

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|--|------------------|--|--|
| Forename(s) | Last Name | Mr/Mrs/Ms/Miss | |
| Home Address Postcode: Email address: | | | |
| Personal Contact Telephone No. | | Badge Number (If applicable) | |

PART B – VEHICLE DETAILS

| | |
|--|--|
| Vehicle Registration No. | |
| Date of First Registration when new (as per Vehicle Registration Document) | |
| Make and model | |
| Colour of Paintwork | |
| No of seats (except driver) | |
| Is the vehicle either: (a) Purpose built taxi (b) Converted Wheelchair Accessible Taxi (c) Any other (please give details) | YES/NO YES/NO Diesel/Petrol/LPG/Hybrid |
| Fuel Type: | |
| Plate size required | Long / Square |

| | |
|---|--------|
| Is the applicant the registered keeper of the vehicle. | YES/NO |
| If NO. Name and address of the registered keeper. | |
| Address where the vehicle is normally kept when not in use. | |
| Name and address of Private Hire Operator if applicable. | |
| Signature of Operator | |
| Is the vehicle currently licensed by any other Authority? | YES/NO |
| If YES: Name of Authority | |
| Vehicle Licence Plate Number | |
| Date current licence expires | |

Do you intend to use the hackney carriage out of district for private hire purposes. YES / NO / N.A.

NOTE. If an applicant has no intention to ply for hire in the Council's area, there will be a presumption that a licence should not be granted.

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|--|--|
| PART C. INSURANCE DETAILS | |
| Name of Insurance Company | |
| Insurer's Address (including postcode) | |
| Insurer's Telephone Number | |
| Policy Number/Cover Note Number | |

**PART D -
ADDITIONAL INFORMATION REQUIRED FOR LICENCE RENEWALS ONLY**

Have any alterations been made to the design/appearance of the vehicle during the last twelve months including engine modifications.?

If YES, give details of these changes

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HAVE YOU INCLUDED (Tick)

- ☐ 1. Vehicle Registration Document
- ☐ 2. For new wheelchair accessible vehicles – Certificate of Conversion is required unless it is a purpose built taxi.
- ☐ 3. Original evidence of valid Insurance cover.
- ☐ 4. A total remittance of £ **MUST ACCOMPANY** the completed form. Cheques payable to “Central Bedfordshire Council”.
Any documents you wish to be returned using Special Delivery will be at cost. Please telephone for details.

Please return to:

| | | | |
|--------------------------|--|--------------------------|--|
| <input type="checkbox"/> | Priory House Monks Walk Chicksands SG17 5TQ | <input type="checkbox"/> | The Council Offices High Street North Dunstable LU6 1LF |
|--------------------------|--|--------------------------|--|

DECLARATION

I hereby declare that having read the conditions that apply, the information submitted on this application is to the best of my knowledge correct. It is an offence for any person knowingly or recklessly to make a false statement or to omit any material particular in giving information required in this form.

Signed

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Date

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You should be aware that information obtained from this application is held on computer and registered under the terms of the Data Protection Act.

Central Bedfordshire Authority is registered under the Data Protection Act 1998 for the purpose of processing personal data in the performance of its legitimate business. Any information held by the Council will be processed in compliance with the eight principles of the Act. This authority is under duty to protect the public funds it administers, and to this end may use the information you have provided on this form within this authority for the collection of funds and the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for these purposes.

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