

Leighton Buzzard Centre

Theatre Hire Charges 2019

Theatre Auditorium

Private bookings not linked to performances

Minimum charge of 4 hours

	Monday- Saturday	Sunday
Community rate	£32.00 per hour NO VAT	£53.00 per hour NO VAT
Commercial rate	£43.00 per hour NO VAT	£71.00 per hour NO VAT

Rehearsals and set up for performances

Minimum charge of 4 hours

	Monday- Saturday	Sunday
Community rate	£38.40 per hour INC VAT	£63.60 per hour INC VAT
Commercial rate	£51.60 per hour INC VAT	£85.20 per hour INC VAT

Performances

Minimum charge of 4 hours

	Monday- Saturday	Sunday
Community rate	£63.60 per hour INC VAT	£88.80 per hour INC VAT
Commercial rate	£85.20 per hour INC VAT	£118.80 per hour INC VAT

Note: Sunday bookings are by special arrangement only and for a maximum of 4 hours.

Sunday 'get-ins' and 'get-outs' for performances are available only if the Theatre Auditorium has been booked for a full week.

Discount for block bookings

Block bookings of 5 days inclusive of 'get- in' and 'get out' receive a **20%** discount



Late Vacating Fee

Bookings that over-run the agreed hiring period will be charged at the appropriate hourly rate above (minimum charge one hour) plus a late vacating fee of **£25.00 PLUS VAT**

Theatre Technician

Theatre Building and Technical staff are on site during all bookings. If a Theatre Technician is required to operate equipment during your performance or activity there is an additional charge of **£21.50 per hour PLUS VAT**

Theatre Lounge

	Per hour	4 hours	8 hours
Community rate:	£7.30	£25.00	£50.00
Commercial rate	£14.50	£50.00	£100.00

These charges are for use of the Theatre Lounge for one-off and private bookings not connected to public performances in the Auditorium. There is no charge for use of the Theatre Lounge during performances if the Theatre Bar is open.

Theatre Meeting Room

	Per hour	4 hours	8 hours
Community rate:	£7.30 (£8.76 INC VAT)	£25.00 (£30.00 INC VAT)	£50.00 (£60.00 INC VAT)
Commercial rate	£14.50 (17.40 INC VAT)	£50.00 (£60.00 INC VAT)	£100.00 (£120.00 INC VAT)

Hirers of the Theatre Auditorium who require the use of the meeting room during set-up, rehearsals and performances must pay the appropriate hire charge above PLUS VAT in addition to the charge for the Auditorium.

Contact us...

by telephone: 0300 300 8059

by email: hire.lbtl@centralbedfordshire.gov.uk

on the web: www.centralbedfordshire.gov.uk

Write to Leighton Buzzard Library Theatre, Lake Street, Leighton Buzzard, Bedfordshire LU7 1RX

