

EAST OF ENGLAND AGGREGATE WORKING PARTY

TERMS OF REFERENCE (Revised 26th July 2013)

- 1 To hold at least one AWP meeting a year, with membership to include representatives from DCLG, MPAs, QPA, BAA and such other representatives as appropriate.
- 2 To agree either at the first meeting of each year, or early in the year via correspondence, an agenda of AWP business for that year
- 3 To organise, in conjunction with MPAs, an Annual Monitoring (AM) survey to monitor (subject to confidentiality) the sales and reserves of primary aggregates in the region, imports to it and exports from it by sea or rail (including marine aggregates and imports via wharves and railhead facilities), road planings, significant construction projects and non energy minerals.
- 4 To support the National Aggregate Minerals surveys, which include all inter-regional movements of aggregate, in years when such surveys are carried out. (next survey - 2014)
- 5 To produce and publish on DCLG web an Annual Monitoring Report containing core information to inform stakeholders in a consistent manner of the findings from the AM survey
- 6 To give technical advice to DCLG, NCG and MPAs on:
 - a) demand for and supply of aggregates in the region (including alternatives, marine aggregates and imports)
 - b) forecasts in supply in the medium to longer term, including aggregate imports and exports
- 7 To give technical advice to MPAs on:
 - a) **the adequacy of their Local Aggregates Assessments**
 - b) apportionment of land-won aggregates, and, where undertaken,
 - c) apportionment of provision for recycling sites for CD&EW
- 8 To liaise with the Technical Advisory Body (TAB) to co-ordinate monitoring and technical advice on aggregates and waste management, and other AWP's on the inter-regional movement of aggregates **and, where appropriate, the implications of LAAs undertaken in their area.**
- 9 The Chairman will be an EEAWP member and will to be appointed for a 12 month period (from the summer meeting). All EEAWP member organisations present have one vote on any nominations put forward.
- 10 **Where the Chairman is unavailable or has a conflict of interest in relation to any particular issue, the Secretary will assume Chairmanship for the relevant item or meeting.**