

Street Trading Consent checklist

Please note your application will not be complete until the check list is fully completed (validated)

The following activities will not require a street trading consent:

- fetes, carnivals or similar community based and run events
- non-commercial or charitable events
- farmers markets (producer-managed marketplace for local producers to sell their own produce direct to local people)
- sales of articles by householders on land contiguous with their homes

For further exemptions please see the Street Trading Policy

checklist

- completed application (PDF or eform)
- relevant plans/map/route of area you will be trading in
- photograph of stall/vehicle
- evidence of public liability insurance
- fee (£405 annual, £91 one occasion for up to two months) payable by cheque or over the telephone when the application has been received
Payments can also be taken online

<https://ip.epaycapita.com/AIP/itemSelectionPage.do?link=showItemSelectionPage&siteId=218&languageCode=EN&source=AIP>

however you must **include** the receipt with applications

- you should have permission of the land owner of the area where you wish to trade
- you should be registered as a food business in the area where the stall/vehicle is stored (if applicable)

The consultation period is 21 days, the council will normally seek to grant a consent (see Street Trading Policy). Where an application is refused reasons will be given in writing to the applicant. The Act does not provide for an appeal but the Council's complaints procedure will apply.

Street trading consent may be revoked at any time. Where consent is surrendered or revoked the council will remit or refund as appropriate, the whole or part of any fee paid.