

Risk Assessment – Events on the Highway



RISK ASSESSMENT FOR: <i>Title of activity</i>	What are you risk assessing? Put in brief outline of the task/activity.	
Contact Details for Organiser/Organising Group	Assessment by: (Name and Role/Position)	Date:
	Contact details of Assessor	Date:

Use this form to record the significant findings of your risk assessment and detail any action required /taken to reduce risk .

What are the hazards?	Risk Score	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by whom?	Action by when?	Done ✓/x
[EXAMPLE] Slips, trips and falls		Organisers, participants, visitors may be injured if they trip over objects or slip on spillages. Cuts and abrasions, other physical and major injuries.	<ul style="list-style-type: none"> Spills / trip hazards immediately cordoned off / signed and then dealt with. No trailing leads or cables. All areas well lit if required 	<ul style="list-style-type: none"> site inspection to check for defects 	Race Co-ordinator	24 hours prior to event start	

What are the hazards?	Risk Score	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by whom?	Action by when?	Done ✓/x

Please attach this form to your application and return to

Streetworks Team, Traffic and Safety, Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford, Bedfordshire, SG17 5TQ

Alternatively you can email your documents to streetworks@centralbedfordshire.gov.uk

Risk Score Calculation

Severity of hazard / outcome

5	10	15	20	25
4	8	12	16	20
3	6	9	12	15
2	4	6	8	10
1	2	3	4	5

Likelihood of this event occurring

<p><u>Severity:</u></p> <ol style="list-style-type: none"> 1. Minor injury/illness to 1 person 2. minor injury / illness to more than 1 person 3. Major injury/illness to 1 person 4. Major injury/ illness to more than 1 person 5. Fatality 	<p>25</p> <p>10-20</p>	<p>Unacceptable</p> <p>High Priority</p> <p>Must receive immediate attention to remove/reduce risk/hazard</p>	<p><i>Death or major injury (as defined by RIDDOR)</i></p>
	<p><u>Likelihood:</u></p> <ol style="list-style-type: none"> 1. Not likely to happen 2. Rarely happen 3. Likely to happen 4. Very Likely to happen 5. Certain to happen 	<p>5-9</p>	<p>Medium Priority</p> <p>Receive attention to further reduce of risk/hazard</p>
	<p>1-4</p>	<p>Low Priority</p>	<p><i>All other injuries or illnesses</i></p>