

Primary Authority Service

Partnering with Central Bedfordshire Council as a Primary Authority can save your business time and money. We provide robust and reliable advice on environmental health, licensing and trading standards for all your sites nationally. As your Primary Authority Partner, Central Bedfordshire Council will be the single point of contact providing advice to other local councils that also regulate your business.

And there are three different levels of service we can provide for you from the bronze package up to the top end gold package. If you would like to discuss this information further with us please email PA@centralbedfordshire.gov.uk or call us on **0300 300 5060/5090/5091**.

Bronze	Silver	Gold
3	2	1
Initial setup fee of £250.00 plus VAT.		
Total of 10 hours of PA activity per year (£550 plus VAT)	Total of 30 hours of PA activity per year (£1,650 plus VAT)	Total of 60 hours of PA activity per year (£3,300 plus VAT)
PA Agreement	PA activity, advice and support	Provide comprehensive advice and guidance to ensure that any future developments to your systems represents the best possible solution from a legal, practical and commercial position
Up to 10 hours PA activity	Upload relevant documentation to RD website	Review management systems: entire review, reports on patterns and revisit inspection plan.
Familiarisation with company policies	Review all procedures	Additional bespoke system and site audits program can be tailored to your needs and requirements, including legal and system compliance inspections, professional mystery shopper and industry best practise and new developments site advice.
Upload basic documents on to the RD website	Provide PA advice	
Liaising with enforcement authorities and public	Liaise with enforcement authorities, the public and other organisations	
Allocated contact officer	Quarterly meetings	
Yearly review meeting		