

Job description



JOB TITLE:	Director of Regeneration and Business Support
DIRECTORATE:	Regeneration and Business Support
SERVICE:	Regeneration and Business Support
GRADE:	Director Grade
DATE PREPARED:	May 2013

REPORTS TO:	Chief Executive
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JOB PURPOSE:

1. To lead the development and delivery of the Regeneration Strategy for Central Bedfordshire, in the context of the Council's ambition to make the area a great place to live and work.
2. To ensure that the Directorate and Council is focussed on the expeditious delivery of prioritised tangible outcomes
3. To ensure that the Council works with businesses in Central Bedfordshire to nurture and support sustainable growth, to the benefit of local residents
4. To contribute to building a resilient and skilled local workforce which can make the most of opportunities for employment in Central Bedfordshire
5. To lead the Planning, Business Support and Delivery functions to create a coherent and aligned offer to our residents, developers and other key stakeholders.

MAIN ACCOUNTABILITIES:

1. To deliver agreed schemes in a timely manner, understanding the relative priority of each scheme and focussing on delivering tangible outcomes
2. To work with local businesses to facilitate their growth plans and help create job opportunities for local people, including the quality of jobs that are available in Central Bedfordshire.
3. To understand the dynamics of the employment and skills market in Central Bedfordshire, intervening either directly or through key partners to secure maximum opportunities for Central Bedfordshire residents
4. To lead and embed an organisational culture which is collaborative and aligned to our priorities, through engaging teams and individuals, focussed on the delivery of outcomes.

5. As a member of the Corporate Management Team to take a corporate view and work across Directorates to deliver regeneration and business support related activities, maximising synergies and exploiting the potential for working across organisational boundaries
6. To guide the Local Development Plan process to achieve an agreed plan that meets the needs of Central Bedfordshire and to continue to develop and implement the Plan
7. To work with colleagues, elected Members and key partners to develop, agree and implement a strategy to maximise the economic and business potential of Central Bedfordshire
8. To design and deliver major programmes, prioritising key dependencies and managing the process to deliver concrete outcomes, such programmes to include, for example, the M1/A5 link and Town Centre schemes
9. To work with the Chief Executive and as a member of the Corporate Management Team to develop, deliver and monitor the Council's corporate strategies, objectives and priorities. ditto
10. To ensure that the whole directorate is united in the common purpose of delivering the regeneration strategy and that officers work effectively with each other and across organisational boundaries to achieve this aim.
11. To ensure that all employees in the directorate are appropriately skilled and highly motivated to achieve the aims of the Council, participating in and contributing to development programmes
12. To ensure the business strategy incorporates relevant and high quality customer feedback and is positively communicated and understood throughout the organisation.
13. Communicate and promote the Council's vision, values, objectives and priorities effectively to staff, partners and the public and demonstrate these values in action.
14. To take a lead role in regional or other partner agencies such as SEMLEP or Citydeal
15. To take a lead role in the Growth Agenda as it develops
16. To ensure that the Directorate has processes to ensure continual improvement and deliver efficiencies as set out in the Medium Term Financial Plan

CONTACTS:

- Chief Executive other Senior managers from all directorates in the Council
- Elected members
- Partners from the Public, Private, independent and Voluntary and Community Sectors

RESOURCE CONTROLLED:

- 3 Direct Reports; about 200 staff in total
- Budgets:

As per the Council's Statement of Accounts

ORGANISATION CHART:

