

Memo			
To:	Quentin Baker	From:	Jason Longhurst
Location:	Priory House	Location:	Priory House
Services/ Directorate:	Legal Services	Services/ Directorate:	Regeneration and Business Directorate
Copy to:		Telephone:	
Ref:		Ref:	Fairfield NP
Date:	22 nd September 2017		

DECISIONS DELEGATED TO DIRECTORS

I have consulted the Executive Member for Regeneration on the following matter, with the result recorded at F below.

A. SUBJECT MATTER

Neighbourhood Plans have to proceed through a statutory process set out in the Neighbourhood Planning Regulations 2012 (as amended). Whilst the first stages of the process are the responsibility of the Town or Parish Council (the relevant body), the Local Planning Authority (CBC) are required to carry out the later stages in the process.

These are:

1. Publishing submitted Neighbourhood Plans and Neighbourhood Development Orders for comment
2. Appointing an Examiner in conjunction with the relevant body
3. Submitting the documentation for Examination
4. Following Successful Examination, proceeding to carry out a referendum
5. To 'Make' the Plan or Order.

B. DECISION/OR INTENDED DECISION

- To agree step 5 above for **Fairfield Neighbourhood Plan** (see attached report)

C. BASIS OF DECISION (GIVING FULL SUPPORTING EVIDENCE)

The requirements for examination of a Neighbourhood Plan are set out in the Neighbourhood Planning (General) Regulations 2012 (Regulation 16, 17, 18). A statutory 6 week period of publicity was undertaken under Regulation 16. The

appointed examiner recommended that the Neighbourhood Plan met the basic conditions and should be taken to referendum in Fairfield Parish. The referendum took place on 14th September 2017 and a majority voted 'yes' to the Neighbourhood Plan.

D. A decision by the Director is authorised:

As set out in the Executive decision on 4th April 2017, the Neighbourhood Plan 'making' can be dealt with under delegated powers in consultation with the Portfolio Holder (Minute E16/1/26)

E. There are capital or revenue budget implications in the current or future years arising from the decision (in the event of budgetary implications please specify)

The cost of examining and taking to referendum of the Neighbourhood Plan is covered within the existing budget. Costs can be recouped at a later date through the Neighbourhood Planning Grant from DCLG (2017/8).

F. RESPONSE OF THE PORTFOLIO HOLDER/CHAIRMAN

The Executive Member and Director indicated below have agreed with the proposed decision:

Councillor Nigel Young – Executive Member for Regeneration

Signature of Executive Member.....

Jason Longhurst - Director of Regeneration & Business

Signature of Director

Dated..... *29th September 2017*

Since the Executive Member/Director were in favour of the proposed decision, it has now been taken and is being acted upon.