

NON DOMESTIC RATES

Application for Rural Rate Relief



Advice and Guidance

The Village Shop Rate Relief Scheme allows for 50% mandatory relief to post offices, general stores, petrol filling stations and public houses provided the following criteria are met:

- The business must be within the boundaries of a qualifying settlement (see list below for qualifying rural settlements).
- For general stores and post offices the rateable value must not exceed £8,500.
- For petrol filling stations and public houses the rateable value must not exceed £12,500.
- It must be the only such outlet within the rural settlement.

NB General store for the purpose of this scheme is a shop, which sells both food and general household goods.

Petrol filling station for the purpose of this scheme is where automotive fuels are sold retail to the general public for fuelling vehicles used on roads.

Additionally the Council has the discretion to grant up to 100% relief provided that:

- It is within the boundaries of a qualifying settlement.
- The rateable value does not exceed £16,500.
- The Council is satisfied that the property is used for a purpose which benefits the local community.

How the Council will assess your application

- Each case will be considered on its own merits
- Applications for rate relief are considered on a monthly basis by the Head of Revenues & Benefits
- You will be advised in writing of the outcome of your application

How to apply for Charitable Relief

If you feel, having read the above information, that you may qualify for mandatory relief and/or would also like to be considered for discretionary relief, then please complete the attached form, and return it to the Revenues Section at Central Bedfordshire Council.

All applicants must complete section A and C. It is only necessary to complete section B if you wish to be considered for discretionary relief.

NON DOMESTIC RATES

Application for Rural Rate Relief



Revenues Section

Central Bedfordshire Council

Watling House
High Street North
Dunstable
Bedfordshire
LU6 1LF

Please return this completed form to the above address

Application for Rate Relief for Village Shops, Post Offices & other rural businesses

Section A	
All applicants must complete this section.	
Name of ratepayer:	
Trading name:	
Full name and address to which rate bills and correspondence should be sent:	
Address of property for which relief is sought:	
Details of business (please tick):	
<input type="checkbox"/> Post Office only	<input type="checkbox"/> Petrol Filling Station only
<input type="checkbox"/> Post Office and Stationers	<input type="checkbox"/> Petrol Filling Station and General Store
<input type="checkbox"/> Post Office and Newsagents	<input type="checkbox"/> Public House only
<input type="checkbox"/> Post Office and General Store	<input type="checkbox"/> Other (please state below)
<input type="checkbox"/> General Store only	
Please give brief details of your business. If it is composed of more than one element (e.g. Post Office and General Store), please state which part predominates:	

Is yours the only outlet in the settlement area providing this type of business?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If No , please give details of any others:	
Do you sell hot food on the premises, to either eat in or take away?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes , what percentage of your sales does this amount to?	
If you are only applying for mandatory relief, please go to Section C.	

Section B		
Complete this section if you are applying for discretionary rate relief.		
<p>Please give details of why you consider your business benefits the community:</p> <p>Continue on a separate sheet if necessary.</p>		
What are your regular opening hours?		
How many staff are employed?	Full-time	
	Part-time	
How many of the staff live in Central Bedfordshire?		
What is the distance to the nearest alternative facility?		

What goods do you sell?	
What is your annual net profit?	
In what ways would the local community suffer if your business ceased to operate?	
<p>If you are applying for discretionary rate relief, you must also enclose your last 2 years' accounts in order for your application to be considered.</p> <p>If your business is new, please provide details of your income and expenditure, and any business plan you may have.</p>	

Section C

All applicants must complete this section.

**I HEREBY DECLARE THAT THE INFORMATION GIVEN IS TRUE AND ACCURATE
TO THE BEST OF MY KNOWLEDGE AND BELIEF.**

Name:			
Signature:		Date:	
Position in organisation:		Email Address:	
Landline:		Mobile Tel No:	

The Local Government and rating act 1997 determines that the scheme will only apply to small settlements in rural areas which have a population of no more than 3,000 and which are wholly or partially within an area designated by the Secretary of State as a rural area.

The Parishes that meet the criteria are:

Aley Green	Everton	Maulden	Stanbridge
Aspley Guise	Eyeworth	Meppershall	Steppingley
Aspley Heath	Fancott	Millbrook	Stondon
Astwick	Flitton & Greenfield	Milton Bryan	Streatley
Battlesden	Gravenhurst	Moggerhanger	Studham
Billington	Harlington	Northill	Sundon
Blunham	Haynes	Old Warden	Sutton
Brogborough	Heath & Reach	Pepperstock	Tebworth
Campton & Chicksands	Henlow Camp	Potsgrove	Tempsford
Chalgrave	Henlow	Pulloxhill	Tilsworth
Clifton	Hockliffe	Ridgmont	Totternhoe
Chalton	Houghton Conquest	Sewell	Tingrith
Clophill	Hulcote & Salford	Sharpenhoe	Westoning
Dunton	Husborne Crawley	Shelton	Whipsnade
Eaton Bray	Hyde	Shillington	Wingfield
Edworth	Kensworth	Silsoe	Woburn
Eggington	Langford	Slip End	Woodside
Eversholt	Lidlington	Southill	Wrestlingworth & Cockayne Hatley

OFFICE USE ONLY

Date form received:

Premises inspected:

Date actioned:

Committee meeting date:

Mandatory relief:

Letter sent:

Discretionary relief:

Actioned by: