

Governors' Essentials



Newsletter for Governors and Clerks

Issue 74

Date: May 2018

INDEX		
Item	Item	Contact
<ol style="list-style-type: none"> 1. Department for Education's (DfE) guidance - What maintained schools must publish online 2. DfE's guidance - What academies, free schools and colleges should publish online 3. Charging for school activities 4. Department for Education (DfE) consultations 5. HR updates - NJC Pay Award – National Agreement 1 April 2018/Teachers' Pension Bulletin 56/General Data Protection Regulations (GDPR) now in force 	<ol style="list-style-type: none"> 6. Change of age range approved for Southill Lower and Southcott Lower Schools 7. Central Essentials 8. Governors for Schools (formerly SGOSS) 9. Inspiring Governance 10. Training for Clerks - Development for Clerks Level 3 Certificate in Clerking of School and Governing Boards 11. Training for Chairs 12. Governor training programme 2017/2018 – courses available in June 	
1.	<p>Department for Education's (DfE) guidance - What maintained schools must publish online</p> <p>The DfE has updated the above guidance. There is a new requirement to provide information about a school's careers programme for years 8 to 13 pupils (which is with effect from September 2018) as follows together with other amendments:</p> <p>Careers programme information</p> <p>This must include:</p> <ul style="list-style-type: none"> • name, email address and telephone of the school's Careers Leader • a summary of the careers programme • how the school measures and assesses the impact of the programme • date of the next review of the published information <p>KS4 results</p> <p>English Baccalaureate attainment measure has changed to an average point score showing pupils' point scores across the 5 pillars of the EBacc</p>	

	<p>DfE performance tables Now requires a link to your school's performance table page on the DfE's website as well as the link to the DfE's main performance tables page</p> <p>Curriculum Within the requirement to publish the content of your school curriculum in each academic year for every subject, the DfE has added 'including Religious Education even if it is taught as part of another subject or subjects, or is called something else'</p> <p>PE and Sports premium (for lower/primary) Now requires additional information about swimming and how many pupils within your year 6 cohort can do each of the following:</p> <ul style="list-style-type: none"> • swim competently, confidently and proficiently over a distance of at least 25 metres • use a range of strokes effectively • perform safe self-rescue in different water-based situations <p>Governors' information and duties Now required to include the following additional information:</p> <ul style="list-style-type: none"> • full name, date of appointment, term of office, date left and appointing body • any material interests arising from relationships between governors and between governors and school staff • attendance record at governing board and committee meetings for the last academic year 	
2.	<p>DfE's guidance - What academies, free schools and colleges should publish online The DfE has updated its guidance on what academies should publish online. An academy's funding agreement will specify what must be published on its website.</p> <p>Exclusion arrangements The recommendation to publish an exclusion policy has been removed.</p> <p>KS4 results As for maintained schools, the English Baccalaureate results, the attainment measure has changed to an average point score showing pupils' point scores across the 5 pillars of the EBacc</p> <p>KS5 (16-18) Publish a link to your 16 to 18 performance tables page</p>	

	<p>Curriculum Within the suggestion to publish the content of your academy's curriculum in each academic year for every subject, the DfE has added 'including for mandatory subjects such as Religious Education even if it is taught as part of another subject or subjects, or is called something else'</p> <p>Special educational needs (SEN) information report Academies and free schools must publish a report on their policy for pupils or students with SEN and how they put the policy into effect.</p>	
3.	<p>Charging for school activities The DfE has updated this guidance, provided to help schools set out their policies on charging for school activities and visits, to take account of the new Universal Credit regulations.</p>	
4.	<p>Department for Education (DfE) consultations</p> <p>To view all live consultations, please see the DfE's website.</p>	
5.	<p>HR updates</p> <p>NJC Pay Award – National Agreement 1 April 2018 In April, the National Employers and Unions (Unite, Unison and the GMB) agreed the two-year NJC Pay Award.</p> <p>In Central Essentials Issue 353, and to support schools financial planning we published the draft proposed Local Government Pay scale 2018 which consisted of a 2% wage rise with effect from 1st April 2018 for the majority of council and school support staff currently on SCPs 20 and above, and a further 2% in April 2019 with those on lower scales (SCP 6 – 19) receiving higher increases. These increases can now be actioned and pay scales included in Issue 353 can now be implemented.</p> <p>For those on scale point 50 and 51, 2% can be applied to the basic salary.</p> <p>If schools haven't done so already, it is advised that they instruct their HR/Payroll providers to action the pay award in the next available pay run (June salary payments) and backdate the pay award to 1st April 2018.</p> <p>Teachers' Pension Bulletin 56 Please see the latest bulletin from the Local Government Association's (LGA) Teachers' Pensions' team, for your information.</p>	<p>Bronwen Anderson / Sarah Reed HR Policy Officers HR Policy & Implementation Tel: Bronwen on 0300 300 6458 or Sarah on 0300 300 4338 Email: hrrservicesschools@centralbedfordshire.gov.uk</p>

	<p>General Data Protection Regulations (GDPR) now in force</p> <p>As you will be aware the General Data Protection Regulations (GDPR) came in to force on 25 May 2018. To help support schools with this change various communications have been provided over the last few months which schools can still access by clicking any of the below links:</p> <ul style="list-style-type: none"> • LGSS Law Ltd Overview of the GDPR • LGSS Law Ltd GDPR and Data Protection Officers (DPO) • Central Essentials Issue 355 which includes details of Central Bedfordshire Council's (CBC) Guidance on the GDPR and Information Sharing Agreements <p>If schools haven't already done so they must contact their HR provider urgently to ensure that they are complying with this legislation and to ensure that the appropriate authorisations and notifications are in place with their providers and staff in relation to the personal information that is provided to CBC on behalf of the school on a monthly basis (eg Teachers' Pensions' data) and ensure that any service level agreements or contracts between schools and providers reflect the GDPR requirements.</p> <p>To support the implementation of the GDPR, a number of policies and contract templates have been updated to remove the reference to the Data Protection Act and replace this with the GDPR. The updated contract templates have been shared with HR Providers for use from today.</p>	
<p>6.</p>	<p>Change of age range approved for Southill Lower and Southcott Lower Schools</p> <p>Following completion of both the preliminary and the statutory consultations for the proposed change of age range for Southill Lower and Southcott Lower Schools, Cllr Dixon, the Executive Member for Families, Education and Children, has approved the change for both schools from 4-9 years to 2-9 years.</p> <p>Southcott Lower had been operating with a lower age range on a temporary basis since April 2016. With the intention to continue to operate their pre-school, the school was required to make permanent the change of age range.</p> <p>A summary of all changes of age range to schools and academies within Central Bedfordshire, both proposed and approved, is available on our website here.</p>	<p>Sue Barrow Information Manager School Organisation and Capital Planning Tel: 0300 300 5700 Email: sue.barrow@centralbedfordshire.gov.uk</p>
<p>7.</p>	<p>Central Essentials</p> <p>Central Essentials (CE) is the newsletter emailed to schools on a weekly basis. Some of the information included in CE is also repeated in Governors' Essentials. CE can be accessed on the Schools' Portal.</p>	

8.	<p>Governors for Schools (formerly SGOSS) Governors for Schools is a free, online governor recruitment service which has ‘access to a wide talent pool of skilled volunteers from big name organisations’. The vacancy form allows schools to specify exactly the skill set required and Governors for Schools introduces schools to candidates matching those requirements.</p> <p>Governors for Schools brokers the relationship with potential governors on schools’ behalf, saving schools valuable time and ensuring that volunteers are prepared for the role.</p>	
9.	<p>Inspiring Governance Inspiring Governance is a free, online service that connects schools and trusts in England with skilled volunteers.</p>	
10.	<p>Training for Clerks Development for Clerks - Level 3 Certificate in Clerking of School and Governing Boards The National Governance Association (NGA) Leading Governance Development for Clerks programme is designed for new and experienced clerks currently working in all school and trust settings. It will help to develop the knowledge and skills needed for high-quality clerking.</p> <p>The programme offers a blend of flexible learning over approximately a nine month period. Participants will attend workshops and access one-to-one mentoring throughout the duration of this programme. Learning will be both group-led and independent.</p> <p>Available cohorts and the next Bedfordshire cohort starts on 3 September 2018.</p>	
11.	<p>Training for Chairs The National Governance Association (NGA) Leading Governance Development for Chairs programme provides chairs, vice chairs, committee chairs and future chairs opportunities for developing leadership skills and confident governance.</p> <p>The programme offers a blend of flexible learning and will take approximately three terms to complete and will include:</p> <ul style="list-style-type: none"> • three face-to-face workshops focusing on leadership development • a 360-degree diagnostic to evaluate strengths and development needs • access to interactive e-learning modules and resources • participation in action learning sets • support with creating a school-based project and action plan 	

The next [Bedfordshire cohort](#) starts on 29 September 2018.

12. Governor training programme 2017/2018 – courses available in June

Please see the details of the [governor training programme](#) and information regarding courses available in June 2018 can be found below:

June

- GT51 – Health and Safety in a school/academy setting on 11 June 2018 at Central Bedfordshire Council’s offices, Chicksands from 6.30 pm to 9.00 pm
- GT68 – Pupil Premium and other funding on 12 June 2018 at Central Bedfordshire Council’s offices, Chicksands from 6.30 pm to 9.00 pm
- GT90 – Understanding the roles and responsibilities of an academy governor on 13 June 2018 at Central Bedfordshire Council’s offices, Chicksands from 10.00 am to 12.30 pm
- GT78 – Support and challenge on 22 June 2018 at Central Bedfordshire Council’s offices, Chicksands from 10.00 am to 12.30 pm
- GT40 – Appraisal of the Headteacher’s performance on 25 June 2018 at Central Bedfordshire Council’s offices, Chicksands from 6.30 pm to 9.00 pm

Course Cost:

Free to subscribing governing bodies

Ad hoc

Schools	Academies
£105 per session	£115 per session
£158 per half day session	£173 per half day session
£315 for a whole day course	£345 for a whole day course

To book a place/places, please contact Joanna Brown by emailing gov.training@centralbedfordshire.gov.uk.

On-line learning

For subscribing governing bodies, governors have access to a suite of **on-line learning** through [Learning Link](#) (which is provided by the National Governance Association). As it is e-learning, governors have the flexibility to complete the modules at a time that suites them and as progress can be saved, the courses can be completed in ‘bitesize chunks’.