

## **Scrap Metal Dealers checklist**

**Please note your application will not be complete until the check list is fully completed (validated)**

**Under the new legislation the definition of scrap metal dealers is extended so it now includes motor salvage operators**

**There are two types of licence**

### **Site Licence**

- Requires all sites at which the licensee carries on business as a scrap metal dealer within the local authority area to be identified
- This type of licence also requires a site manager to be named for each site.
- They will be permitted to operate from those sites as a scrap metal dealer, including transporting scrap metal to and from those sites from any local Authority area
- Fee £535.30 (valid for 3 years)

### **Collectors Licence**

- A collector's licence authorises the licensee to operate as a mobile collector in the area of the issuing authority
- It does not allow the collector to operate in any other local authority area, so a separate licence has to be obtained from each council the collector wishes to operate in
- The licence does not authorise the licensee to operate a site; to do so they will need a site licence instead
- Fee £459.55 (valid for 3 years)

### **Checklist**

- Application form (PDF or eform)
  - Appropriate fee, by way of cheque, postal order or telephone payment
  - Original Basic disclosure certificate from Disclosure Scotland for each person named on the application
- Payments can also be taken online

<https://ip.epaycapita.com/AIP/itemSelectionPage.do?link=showItemSelectionPage&siteId=218&languageCode=EN&source=AIP>

however you must **include** the receipt with applications

- Waste Carriers Licence (if applicable)

A local authority must not issue or renew a scrap metal licence unless it is satisfied that the applicant is a suitable person to carry on business as a scrap metal dealer

An applicant may appeal to a magistrates' court against the refusal of an application or a variation. The licensee may appeal to a magistrates' court against the inclusion in a licence of a condition under Section 3(8) of the Act or the revocation or variation of a licence.

An appeal must be made within 21 days beginning on the day the notice to refuse the application, to include the condition or to revoke or vary the licence under section 4 was given.