Town & Parish Council Conference
20 January 2015
Welcome and Introduction

Cllr David Hopkin
Deputy Executive Member for Corporate Resources and
Lead Member for Localism
Agenda

• The Highways Contract
• Combined Parliamentary and Local Government Elections, 7 May 2015
• Dog Control Orders
• The Budget 2015
• Police & Crime Commissioner
Partnership Community Defibrillator Scheme

- 44 units distributed across Central Bedfordshire
- 31 Parishes took part in the scheme
- 179,000 residents now have access to life saving equipment
Speed cameras

• 16 parish councils expressed an interest

• Working with 7 parish councils to install
Highways Contract Renewal

Paul Mason
Head of Highways
The Managing Agent Contract (MAC) 2005-2016

• Let by Bedfordshire County Council

• Single autonomous provider delivered all highways services

• The MAC ends on 31 March 2016

• Following consultation with potential contractors and other interested groups by officers, the Executive Committee of CBC authorised the new contract to be a Term Maintenance Contract Plus
Term Maintenance Contract Plus TMC+ 2016-2023

The new TMC+ contract will:

• Provide CBC greater control of its highway network

• Enable more effective branding in line with CBC aspirations and residents requests to see a greater CBC presence

• Some highway client services are coming in-house from the current provider
Moving from a MAC to a TMC+

MAC
2005-2016

TMC+
2016-2023

Reducing CBC control of highways

Increasing CBC control of highways
Planning for the Change

Between now and contract commencement we will:
• Consolidate current processes
• Optimise asset management approach
• Utilise industry standard HMEP documents
• This approach will aid future funding bids to Department for Transport
Planning for the Change

In readiness for the new contract:
• CBC has re-organised its resources:
  • Ann Rowland and her team have joined the delivery team
  • Steve Bown has been appointed Team Leader Highways
  • Paul Salmon has been appointed Team Leader Traffic Management
• Amey Area Teams are now managed by CBC
• NRSWA Team will also transfer in the New Year
Planning for the Change

• For new faults or issues on the road network raise issues through the web portal on the CBC website so that they can be tracked, responded to in a timely manner and updated.
• The web portal is now mobile friendly
## Highways Contract Renewal

### Key Milestones

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
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<tbody>
<tr>
<td>15 December 2014 – 6 February 2015</td>
<td>Pre Qualification Questionnaire</td>
</tr>
<tr>
<td>9-20 February 2015</td>
<td>PQQ Evaluation</td>
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<tr>
<td>23 February – 1 May 2015</td>
<td>Invitation to Tender</td>
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<td>May-June 2015</td>
<td>Tender Evaluation</td>
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<tr>
<td>June 2015</td>
<td>Overview and Scrutiny Committee</td>
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<tr>
<td>August 2015</td>
<td>Executive Committee</td>
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<tr>
<td>August 2015</td>
<td>Contract Award</td>
</tr>
<tr>
<td>September 2015- March 2016</td>
<td>Mobilisation Period</td>
</tr>
<tr>
<td>1 April 2016</td>
<td>Go Live</td>
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</tbody>
</table>
Questions?
Combined Parliamentary and Local Government Elections
7 May 2015

Brian Dunleavy
Democratic Services Manager
Hierarchal Structure

Returning Officer – High Sheriff of Bedfordshire

Acting Returning Officer – Richard Carr (Chief Executive)

Deputy Acting Returning Officer – Brian Dunleavy (Democratic Services Manager)
Parliamentary Constituencies within Central Bedfordshire

Mid Bedfordshire (inc: parishes of Turvey, Stagsden, Kempston Rural, Wootton, Elstow, Stewartby and Wilshamstead from Bedford Borough)

South West Bedfordshire

North East Bedfordshire (parishes of Tempsford, Blunham, Everton, Sandy, Moggerhanger, Potton, Northill, Sutton, Wrestlingworth & Cockayne Hatley, Biggleswade, Eyeworth, Dunton, Edworth, Langford, Astwick, Arlesey, Henlow (part), Stotfold to Bedford Borough)

Luton South (parishes of Caddington, Hyde, and Slip End to Luton Borough)
Local Government Elections

31 Central Bedfordshire wards (9 x 3 member; 10 x 2 member and 12 x1 member)

710 Town & Parish seats from 71 Town & Parish Councils

2 ballot boxes (Parliamentary and Local Elections) – Close of poll all boxes returned to relevant ARO

Ballot Papers: White (Parliamentary); Green (CBC); Lilac (Parishes); Salmon (Mayoral)
Anomalies

Parish of Henlow is warded: Village ward is in North East Bedfordshire Constituency but Henlow Camp ward is in Mid Bedfordshire Constituency

CBC ward of Northill: Parishes of Moggerhanger & Northill are in North East Bedfordshire Constituency but parishes of Old Warden and Southill are in Mid Bedfordshire Constituency

CBC ward of Arlesey: Parishes of Clifton, Henlow (part) in Mid Bedfordshire Constituency but parishes of Arlesey and Henlow (part) in North East Bedfordshire Constituency

CBC ward of Caddington: Parishes of Kensworth, Whipsnade and Studham in South West Bedfordshire Constituency but parishes of Caddington, Hyde and Slip End in Luton South Constituency
Key Dates

Notice of election brought forward from 30 March to Monday 16 March
Poll Card Delivery (3-6 April - Easter Weekend)
Nomination papers (hand delivered) from 17 March until 4pm Thursday 9 April
Close of withdrawals – 4pm Thursday 9 April
Statement of Persons Nominated – 4 pm Friday 10 April
Last day for registration – Monday 20 April
Postal Votes

1st issue: Tuesday 14th April (Electors registered by 31 March)
2nd issue: Friday 17th April (Electors registered after 31 March)
1st opening: Saturday 18th April and daily thereafter
Final issue: Friday 24th April
LOCAL GOVERNMENT ELECTION

BALLOT PAPER ENVELOPE

BALLOT PAPER No. 12345 & 1

BALLOT PAPER(S) ONLY to be enclosed in this envelope.
This sealed envelope, together with the fully completed Postal Voting Statement,
must be placed in Envelope B addressed to the Returning Officer,
Sciprint Borough Council.

SCIPRINT WARD
PARISH OF SCIPRINT

Central Bedfordshire Council  www.centralbedfordshire.gov.uk
Postal voting statement

Election to Sciprint Borough Council
Sciprint Ward
Parish of Sciprint

Date of election Thursday 7 May 2015

Important – you must fill in and return this postal voting statement with your completed ballot paper(s) for it to be counted.

Please read the instructions carefully and use a black pen.

Name: Sammy Davis Jnr.

Ballot Paper number: 12345 & 1

(!) Check that the number(s) on the back of your ballot paper(s) match the number(s) shown above. If these do not match, call us immediately on 01506 676884.

My Date of Birth is: [ ] [ ] 19

Day Month Year

My Signature is: (you must sign inside the box)

We will check this information against our records for security. It is an offence to vote using a ballot paper that was not sent for your use or interfere with another voter’s ballot paper. It is an offence to vote more than once (unless you are appointed as a proxy) at the same election.
Verification and Count

Verification of all ballot boxes (including Town & Parish Councils) on Thursday night
Count for Town & Parish Councils will not start before 3 pm on Friday afternoon and will run into the evening with a likely finish by 9pm
## Count

### Block Vote & Tick Sheet

<table>
<thead>
<tr>
<th>1</th>
<th>BARRY</th>
<th>Ken Barry</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>97 Bletford Green, Leighton Buzzard, LU7 2TJ</td>
<td></td>
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<tr>
<td></td>
<td>Green Party</td>
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<tr>
<th>2</th>
<th>FREEMAN</th>
<th>Mark Freeman</th>
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<tbody>
<tr>
<td></td>
<td>7 Station Rd, Linslade, Leighton Buzzard</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Liberal Democrat</td>
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<tr>
<th>3</th>
<th>GOODCHILD</th>
<th>Ross Goodchild</th>
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<tbody>
<tr>
<td></td>
<td>15 Upper Goome, Linslade, Leighton Buzzard, Beds, LU7 9SQ</td>
<td></td>
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<tr>
<td></td>
<td>Liberal Democrat</td>
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<tr>
<th>4</th>
<th>HOPKIN</th>
<th>David John Hopkins</th>
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<tbody>
<tr>
<td></td>
<td>36 Southcott Village, Linslade, Leighton Buzzard, Beds, LU7 2FS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>The Conservative Party Candidate</td>
<td></td>
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</tbody>
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<tr>
<th>5</th>
<th>JANES</th>
<th>Ken Janes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>The Paddocks, Springfield Rd, Welwyn, Dunstable, Beds, LU6 2LT</td>
<td></td>
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<tr>
<td></td>
<td>The Conservative Party Candidate</td>
<td></td>
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</tbody>
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<tr>
<th>6</th>
<th>PALFREY</th>
<th>Peter William Palfrey</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>6 Mowbray Drive, Linslade, Leighton Buzzard, Beds, LU7 2PH</td>
<td></td>
</tr>
<tr>
<td></td>
<td>The Labour Party Candidate</td>
<td></td>
</tr>
</tbody>
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Central Bedfordshire Council  [www.centralbedfordshire.gov.uk](http://www.centralbedfordshire.gov.uk)
Costs

We have 178 polling stations manned with over 400 staff; 110 people to deliver the poll cards. The issue and return of 30,000+ postal votes requires 120 staff and the verification/count overnight and through the following day and evening will involve 250 staff over the three sessions. The total costs of the whole event will amount to approximately £400,000 and will be shared between Central Government, CBC and yourselves.
### Detailed breakdown

<table>
<thead>
<tr>
<th>Item</th>
<th>Steppingly</th>
<th>Standon</th>
<th>Sutton</th>
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<tbody>
<tr>
<td>Returning Officer @ £0.0476p per elector</td>
<td>£5.17</td>
<td>£5.93</td>
<td>£11.35</td>
</tr>
<tr>
<td>Presiding Officer (£250 each + ¾ share)</td>
<td>£83.33</td>
<td>£83.33</td>
<td>£83.33</td>
</tr>
<tr>
<td>Poll Clerks (£150 each + ¾ share)</td>
<td>£50.00</td>
<td>£100.00</td>
<td>£50.00</td>
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<tr>
<td>Visiting Officers % share = £722.18 +</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10463 parish electorate = £0.007p per elector</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Presiding Officer (Travel) (Actual = 3)</td>
<td>£1.35</td>
<td>£1.66</td>
<td>£1.67</td>
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<tr>
<td>Poll Clerks (Travel) (Actual = 3)</td>
<td>£2.13</td>
<td>£5.60</td>
<td>£7.67</td>
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<tr>
<td>Training (£50 each = 3)</td>
<td>£0.93</td>
<td>£6.67</td>
<td>£2.67</td>
</tr>
<tr>
<td>Training (Travel) (Actual = 3)</td>
<td>£1.33</td>
<td>£8.13</td>
<td>£3.07</td>
</tr>
<tr>
<td>Polling Station Hire (Actual = 3)</td>
<td>£40.00</td>
<td>£40.00</td>
<td>£26.00</td>
</tr>
<tr>
<td>Delivery and Collection of Polling Booths (Cost £7000 + 161 locations = £52.45 per location = 3)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preparation and transport costs for polling stn equipment (Cost £3555.40 + 452 elections = £19.54 per stn)</td>
<td>£17.48</td>
<td>£17.48</td>
<td>£17.48</td>
</tr>
<tr>
<td>Equipment for Polling Stations (Cost £1174.96 + 452 elections = £26.92 per stn)</td>
<td>£18.04</td>
<td>£18.04</td>
<td>£18.04</td>
</tr>
<tr>
<td>Printing of Ballot Papers (Actual)</td>
<td>£117.90</td>
<td>£237.90</td>
<td>£117.90</td>
</tr>
<tr>
<td>Preparation &amp; Issue of Postal Votes (Cost £12003.10 + 77456 p/issued = £0.155p each)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preparation &amp; Opening of Postal Votes (Cost £228611.56 + 64096 p returned = £0.419p each)</td>
<td>£6.69</td>
<td>£89.87</td>
<td>£7.94</td>
</tr>
<tr>
<td>Postal Vote Training % share = £161.49 +</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16130 postal votes = £0.011p per elector</td>
<td>£0.29</td>
<td>£3.92</td>
<td>£0.32</td>
</tr>
<tr>
<td>Printing &amp; Stationery Costs for Postal Votes (£7660.46 + 16130 = £0.475p each)</td>
<td>£12.35</td>
<td>£169.10</td>
<td>£15.20</td>
</tr>
<tr>
<td>Postal Vote Postage (Outward) (Actual @42p each)</td>
<td>£10.92</td>
<td>£149.52</td>
<td>£13.44</td>
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</tbody>
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Questions?
Dog Control Orders

Steve Barrett
Community Safety Operations Manager
Fouling of Land by Dogs (Central Bedfordshire) Order 2014

- Makes it an offence for a person in charge of a dog to fail to remove dog foul
- Applies to any land that is open to the air and to which the public are entitled to have access whether on payment or otherwise
- Maximum £1000 fine on conviction or £80 Fixed Penalty Notice
- Provides exemptions for those with assistance dogs
The Dogs on Leads (Central Bedfordshire) Order 2014

- Makes it an offence for a person in charge of a dog to fail to ensure it is on a lead of no more than 2 metres
- Applies to the following types of land:
  - designated carriageways (A and B roads) and adjoining verges and pathways
  - cemeteries, gardens of remembrance, and burial grounds
  - marked sports pitches
  - car parks and sensitive areas of some country parks
The Dogs on Leads by direction (Central Bedfordshire) Order 2014

- Makes it an offence for a person in charge of a dog to fail to put that dog on a lead, and keep it on a lead, by direction of an authorised Council officer, dog warden, site manager or park ranger
- Applies to any land that is open to the air and to which the public are entitled to have access whether on payment or otherwise
- Enables an officer to respond to a situation where a dog is not under proper control and is causing a nuisance to others
The Dogs Exclusion (Central Bedfordshire) Order 2014

• Makes it an offence for a person in charge of a dog to permit the dog to enter or remain in an exclusion area
• Applies to the following types of land:
  • children's enclosed play areas
  • enclosed multi-use games areas
Dog Control Orders – implementation plan

• Signage requirements - working with Town and Parish councils
• Training accredited officers:
  • CBC Council officers – Rights of Way and Countryside Access
  • Greensand Trust rangers
  • National Trust officers
  • Forest of Marston Vale officers
  • Dog Wardens
  • Town Council ground staff
• Update of Council website
Comfort break
Town & Parish Council Conference
20 January 2015
The Budget 2015

Cllr Maurice Jones
Deputy Leader of the Council
Town and Parish Council conference
20 January 2015

budget 2015
making your money count
Budget 2015

Three areas of spending:
• Revenue Budget
• Capital Programme
• Housing Revenue Account
Context for revenue budget setting 2015/16

• National cuts in public spending - 8% grant reduction
• Demands on services – ageing population; vulnerable children
• National legislation and policy – Care Act; NNDR
• New homes – New Homes Bonus; Council Tax base
• Residents’ feedback – council tax; local priorities
Balancing the budget for 2015/16

Inflation £2.6m
Pressures £11.6m
Revenue Support Grant £7.1m

Savings Requirement £13.7m
NNDR £3.9m
Council Tax £3.7m
Public feedback on council spending

Approx 2,500 residents gave their feedback

• 1,286 responses to survey on council tax, local priorities and savings options

• 1,211 from representative sample of residents surveyed by telephone
Residents survey – top lines

• Most people love living here – although where you live matters
• The majority of residents now agree we provide VfM
• Most would prefer for council tax to remain the same
• Fewer residents said they could influence decision making in their area than said they could not.
Key community issues for residents

What makes a good place?
- Clean streets
- The level of crime and ASB
- Country parks and open spaces
- Shopping
- Education
- Road and pavement repairs
- Sports and leisure facilities

What needs improvement?
- Road and pavement repairs
- The level of crime and ASB
- Shopping
- Public transport
- Sports and leisure facilities
- Clean streets
Our plans to respond to these issues

- **Value for Money** - freezing council tax & delivering efficiencies
- **Enhancing Central Bedfordshire** – creating jobs, managing growth, protecting our countryside and keeping communities safe
- **Better infrastructure** – improved roads, broadband reach and transport
- **Great universal services** – quality services maintained
- **Promote health and well being and protect the vulnerable**
- **Improve academic and employment results for young people**
Revenue budget investments - 2015/16

£63m for social care, health and housing services

£44m for services to children including supporting their education and protecting them from harm

£34m for community services – roads, transport, refuse collection and leisure

£7m on planning and business support services

£10m on Public Health
Capital Programme Investments

2015/6: £113m Gross (£50m net)
2015/16 – 2018/19: £357m Gross (£188m net)

Major Projects: 2015/16 – 2018/19

New School Places £106.8m (£39.5m)
Dualling the A421 £23.56m (externally funded)
Thorn Turn Waste Park £11.6m (Gross and net)
HWRC redevelopment £5.9m (Gross and net)
Dunstable Library & £14.1m (£13.1m net)
Leisure Centre
Flitwick Leisure Centre £8.7m (£4.9m net)
Woodside Link £23.9 (£3.9m net)

New services, facilities and infrastructure to improve the area
Housing Investments

Major projects

- Sheltered Housing Reprovision: £4.1m
- Mixed tenure Independent Living & Regeneration scheme Houghton Regis: £30m (£26m)
- Garage site assembly & development: £5.5m
- Croft Green Sheltered Housing renewal: £4m
- Sheltered Housing refurbishment: £1.3m
- Priory View Independent Living: £5m (£4.1m)
- New Homes, North Central Bedfordshire: £1.6m

Balanced programme of investment for existing tenants and the whole area
Making savings by changing the way we work

Staffing and administration savings:

Making our back office functions more efficient

Reducing the use of temporary staff

Reduced administrative functions
Making savings by changing the way we work

Operational savings:

- Improved procurement
- More effective use of technology – reducing costs on printing and training
Making savings by changing the way we work

Service delivery savings:

Tailoring our library services for people who are housebound so they are protected by more cost efficient delivery

Increasing electronic and telephone bus information to cut printing costs
Making savings by changing the way we work

Income related savings:

• Generating income by trading services
Budget 2015/16 - Headlines

Our proposed budget, informed by public feedback, will:

• Freeze our element of Council Tax
• Protect services for the public
• Demand increased efficiency to deliver savings
• Invest in a range of services, housing and capital schemes
Your Feedback

Do you have any comments or questions about the proposals in respect of council tax, savings and investments in response to feedback from residents?
What happens next?

20 – 27 January - Overview and Scrutiny Committees
3 February – Public consultation closes
10 February – Executive recommends final budget
26 February - Council approves budget
How to have your say

Consultation is open until 3 February.

To see the draft budget and have your say go to www.centralbedfordshire.gov.uk/budget2015
Questions?
A 15.8% rise in the police element of your council tax averages to 48p extra per week per household. This increase would be used to recruit 100 additional police constables.
Closing remarks
Town & Parish Council Conference
20 January 2015